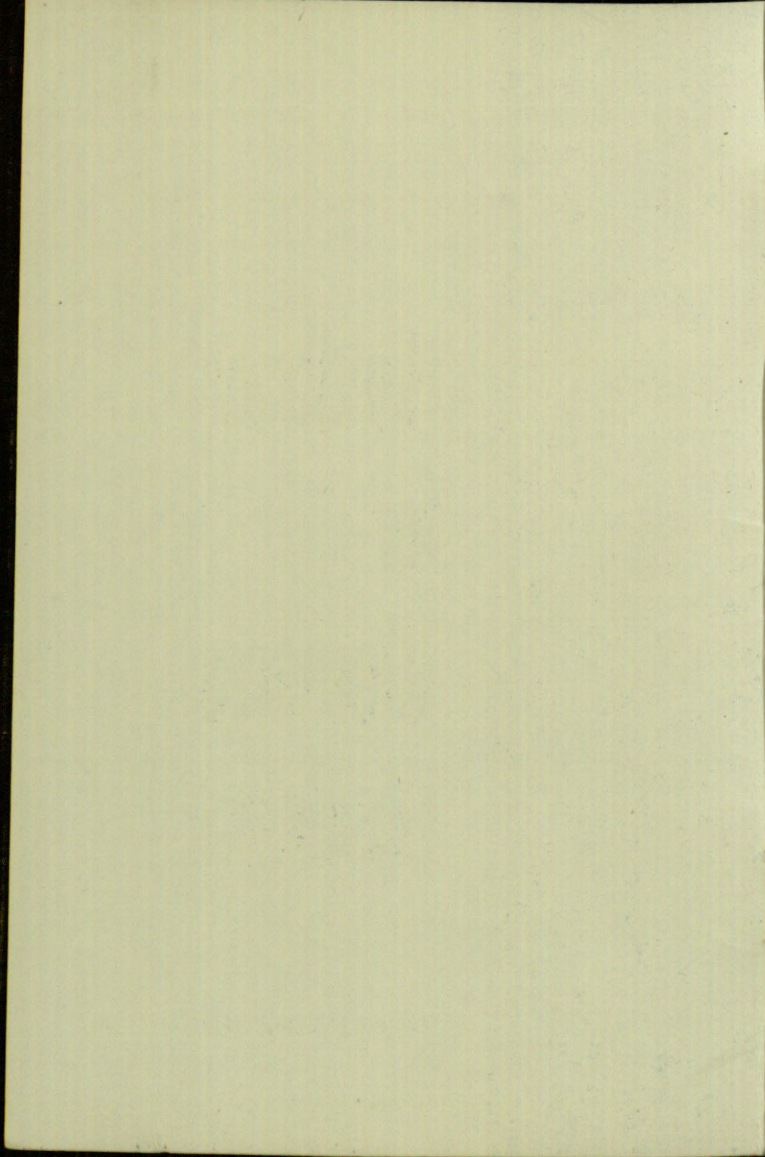
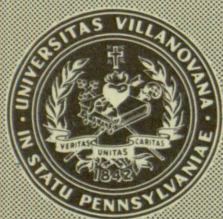




Handbook for Women's Residence

VILLANOVA UNIVERSITY





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This handbook is a supplement to the General University handbook for Women Resident Students and is an attempt to implement a theory of harmonious community living through the practical application of rules and regulations structured after careful study of dormitory governments operating in the residences of other local women's colleges. It may be found that, through experience, certain ideas presented here are not practical or applicable to the resident women at Villanova. We may also learn *only* through experience, that the Villanova women's living situation necessitates regulations unforeseeable by this organizing council. In either case, let it be understood that the following outline of the structure and function of the Dormitory Council of the Women's Residence of Villanova University is open to discussion throughout its trial period and subject to complete revision at the close of the second semester if such revision is warranted by an evaluation of the effectiveness of the council.

PHILOSOPHY OF HONOR

It is understood that every girl entering into dormitory situation should be willing to subject herself to necessary disciplines and failure to comply with the rules established by the group is a matter of the individual's personal integrity. A student's honor

is *assumed*—the council is not at any time to make moral judgements—only to evaluate the facts presented and determine the appropriate established discipline.

APPEAL

The student always has the right to appeal any set discipline. Discipline will be administered immediately following the report of an infraction to the council. The student will be notified by a member of the council of her discipline. Appeals will be heard on a set night each week.

In matters considered serious the student has the right to appear before the Dean of Women rather than the Council.

The council may at any time place a case they feel is of a serious nature under the jurisdiction of either the Dean of Women or recommend to the Dean of Women that the student appear before Student Court for disposition of her case.

RULES IN GENERAL

A. Curfews

1. **Juniors:** Sunday—Thursday 12 midnight; Fri. & Sat. 3 a.m.
Sophomores: Sun.—Thurs. 12 midnight; Fri. & Sat. 2 a.m.
Freshmen: Sun.—Thurs. 11:00; Fri. & Sat. 1:30 a.m.

2. A blanket permission, i.e., permission granted by a girl's parents for her to spend a weekend off campus with other than specific individuals listed in the Dean's Office, provided the girl's parents or guardian has written a letter to this effect to the Dean of Women, may be granted to upperclassman.
3. Weekend permissions must be filed in the Dean's Office by Thursday previous to the weekend desired. This applies to upperclassman as well. For emergency purposes, it is imperative that a student leave the name, address and phone number of those with whom she spends the weekend.
4. The sign in-sign out system will be employed by every student residing in the dorm. If a girl does not expect to be back in the dorm by 7 p.m., she must sign out, even if she must do this before she leaves for class in the morning. The curfews stated above apply here. Moreover, those students leaving for a weekend must sign out and state their destination as well as turn in the white permission card to the dorm proctor before leaving.
5. All but freshman students may have permission to return from a weekend on Monday morning. She must sign in by the time designated on the permission.
6. When a student is returning on a late permission, her date must leave her at the doorway entrance to the lounge.

B. Curfew Infractions

1. Campuses

1-4 minutes late: campuses herself 1 weeknight (following wknt.)

5-15 minutes late: Saturday night campus

16-30 minutes late: Friday and Saturday night campus

After 30 minutes: student appears before dorm council

2. Each student is allowed 15 minutes grace each semester. She may use these minutes in any way she wishes. A record will be kept of each girl's use of her grace minutes.
3. A campus may be postponed only after the student has consulted the Dean of Women.
4. The student is reminded of her responsibility as far as remembering to sign in and out. Failure to do either must be considered an offense and be subject to disciplinary action by the dormitory council.
5. Once again, the student is reminded that the honor system is to be observed at all times. If a girl knows she or someone else has broken a rule, her integrity is assumed to promote harmonious community living. Failure to report an infraction which may seem harmless to the individual is strongly discouraged in the interest of fairness to others in the community situation.

HOUSE RULES

- A. **Dress Regulations**--simple and appropriate dress is suggested for resident women students.
1. Shorts (bermuda length) and slacks may be worn in the dorm. This attire may not be worn in the Dining room or classrooms on campus.
 2. Dress or skirt is required attire for the dining area during the week. This regulation may be relaxed on weekends when casual, yet neat attire will be permitted. This applies from dinner Friday evening through Saturday evening.
 3. Hair rollers may be worn in the dining room on Friday and Saturday *provided* the head is properly covered.
 4. Night clothes are not to be worn in the dining area at any time.

B. Smoking

Until such time as the lounges are completed, smoking will be permitted in the resident's room. However, extreme caution is advised to the smoking student. Once the lounges are finished, smoking will necessarily be restricted to the lounge area. Fire safety requires the enforcement of this rule.

C. Drinking

One need only refer to the Pennsylvania State law to be advised on the regulation of alcohol consumption in the women's residence. At no time are

alcoholic beverages to be consumed or found on the dormitory site. This includes the dormitory building and the grounds surrounding it.

D. Food

Past experience has shown that permission to maintain food in the resident's room invites unwelcome guests. Therefore, it is not permitted for students to keep foodstuffs in their rooms. Vending Machines for candy and soft drinks will be available in the dining area.

E. Noise and Quiet Time

When dealing with the problem of noise in a communal situation, each individual is advised to take into consideration the well being of those around her and be considerate of those who require quiet for studying or resting. You will find that the academic demands of this institution are such that loud playing of radios or phonographs or boisterous conduct in the halls should not pose a problem. If, however, a problem of noise is consistent, students are advised to consult the dorm council and action will be taken to remedy the situation.

F. Room Inspection

Periodic room inspections will be conducted by the Dean of Women, yet such inspections will be announced by the dorm proctor prior to the inspection. You are asked to have your bed made

and room in order before leaving the building each day. Maid service is provided to keep the shower areas clean and to the heavy cleaning in the rooms. Your co-operation is requested to keep the building attractive and clean.

G. Lounge Areas

The formal lounge area is provided for your convenience and comfort. Girls may meet their dates in this area, and if they wish, may entertain friends or relatives there. The closing time of the lounge area is 12 midnight Sunday thru Thursday; and 1:30 a.m. Friday and Saturday nights.

H. Guests

1. Students may have guests spend the night at the dormitory provided another student's bed is used with her permission.
2. All guests should be introduced to the dorm proctor.
3. Students should explain to their guests that she is subject to the same regulations for regular resident students, including curfews.
4. Guests will be welcome during the second semester for this year.

I. Parking

Only juniors and seniors in nursing are permitted to have cars on campus. In the dormitory this ruling applies to juniors. Spaces will be designated for student parking at the dormitory.

J. Reporting of Illness

1. The ill student must report to the infirmary for the treatment of her illness.
2. If a student takes ill at the dorm, she must report to the dorm proctor who will in turn report the illness to the Dean of Women.
3. Students may not get class excuses unless they have gone to the infirmary for treatment.
4. Students are advised to seek medical advice first at the infirmary and then act upon the directive of the physician in charge. If he advises consultation with another physician, the Dean of Women must be notified as well as the student's parents. This procedure is suggested as, unfortunately, students in the past have sought medical attention outside the university and have failed to meet the cost of such attention.

MISCELLANEOUS RULES

- A. Quiet time should be observed between the hours of 7 and 10 p.m. It is suggested that friends be asked not to call on the telephone at this time because it is disturbing to those who have rooms near the phone.
- B. No screws, tacks, nails or tape is to be used to hang things on the walls or windows. Anyone who inflicts damage to school property, i.e., furnishings, etc., will be subject to punishment for vandalism.

- C. No irons are allowed in the rooms. Ironing boards will be provided along with laundry facilities in the laundry area.
- D. Sunlamps are not permitted without written permission from the student's physician directing its use for medical reasons.
- E. All fire precautions should be observed. The student should be familiar with exits, extinguishers and general fire prevention measures.



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